

SAM Committee Meeting Minutes – 5th May 2022

Held at the Lamb & Lion, Hambridge. Start Time; 7.30pm

Present; Martin Surrey, Andy Bourne, RAB Lavender, Callum Bremner, Georges Dupuis, Linda Hall, Gina Herridge, Roger Moffat, Tom Moore, Tony Sauer, Trev Watts. Rick Chubb, Peter Herridge, Lisa Parsons, Richard Pearce.

Apologies; Dave Parker, Jez Martin, Graham Tulloch, Jim Donnelly, John Ridd, Steve Parker, Andy McKay.

Chair (Martin Surrey).

Ratification of setting out agenda with full explanation of discussion points; **Accepted.**

Incident book. After the recent incident, I realised that the group had no way to record an incident that needed investigation or the outcome, including any sanctions. That could be looked up quickly without wading through many emails and other correspondence. **Accepted. Gina to prepare a process.**

Proposal for a social evening in AUG/SEPT. and inviting other groups. **Accepted in principle. Possibly require sub-committee to organise.**

Counselling. Following an email from Graham, are we aware of anyone within the club who is, or has experience of being, a counsellor? This has been suggested following a couple of traumatic events experienced by club members. **Linda to pursue member of CVAM who has experience.**

Treasurer (RAB Lavender).

I would like to ask formal permission to spend the funds on getting the same accountant that we have used for the past couple of years to do the official book keeping for us again. **Accepted.**

I would propose a 2022-23 budget for the Training Team of £2500. **Required for purchase of new equipment for new observers, updates for existing. Accepted.**

I would propose a 2022-23 budget for the Recruitment Team of £1000. **Accepted.**

I would propose a 2022-23 budget for a Social Event of £1000. **Accepted.**

I would propose current Merchandise stock levels be assessed with a view to later in the year assigning a budget. Prices for items to be checked to ensure that we are not advertising them below cost. **This is being done. Budget to be set if required.**

A review of the current Under 30's scheme, to ensure that the details are accurate and we do not owe anyone their fees back and the process is detailed. **No budget as such, but £1500 set aside.**

Merchandise (Linda Hay).

Result of inventory check. **All now checked. Good range of items in stock.**

How much did we pay for them and how much do we want to sell them for? **As the idea is to promote the club, we do not look to make a profit from items.**

Apart from IAMRoadsmart, who do we buy from? **Linda has spoken with Nathan Beasley who has provided this information.**

Would it be possible to purchase some storage boxes (with lids!) to keep merchandise in? **Martin brought along plastic storage boxes retrieved from Kev Colmer.**

Have we/can we set up an online shop via the website? **Use Full Chat to advertise merchandise and advise that the on-line shop is live.**

Events (Trev Watts).

We need to make members aware that the events calendar is purely a guide. **Trev has asked Graham to put something in Full Chat; actual ride details will be emailed/posted on FB prior to the event, including if confirmation of attendance is required.**

We need more ride leaders! How can we persuade people to volunteer?? **Pod rides of 6 could be a good introduction to leading a ride. Explore the possibility of offering an incentive; all ride leaders entered into a prize draw at the end of the year/AGM?**

We need to find someone to take over Matt Towill's C&T session on maintenance as he wishes to step down if possible. **John Ridd has volunteered to do this.**

From a recruitment point of view, how do we attract newly qualified riders? **Martin is now working with Somerset County Council and the Road Safety Team. With the Raise your Ride initiative launched by the council along with Avon and Somerset Police it may be a way of recruiting new members.**

Taster Rides (Roger Moffat)

Is contribution of £10 for Observers conducting Taster Rides is a) Still available and b) if so, is it set at a level commensurate with current fuel costs? I know many Observers who are aware the contribution is available, choose not to claim it, but there will also be some Observers, particularly new ones, who are not aware the contribution is available. **It was agreed that £10 was still available but that it should stay at this figure. RAB to ringfence £500.**

It was also agreed that the contribution, if required, from an associate for an observed ride should be increased from £5 to £7.

Club Secretary (Andy Bourne).

Last year when we conducted the Members Survey, it was agreed that we have a prize draw for those who submitted to it. Janet Short has enquired about why the result wasn't included in the AGM minutes; that's because it was completely forgotten about! At the time hadn't decided what the prize should be either. **It was decided that we should offer a SAM softshell jacket. Names of members were put into a hat and the name of Steven Dixon was drawn by Lisa Parsons. Rick Chubb was also presented with 5lts of Muc-Off for winning the "Measuring Somerset" competition organised by Steve Schlemmer.**

The meeting concluded at 8.30pm. The date of the next committee meeting will be decided upon in due course and all members will be advised by the Club Secretary.